

Addendum No.1, RFQ 16-82



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: Prospective bidders RFQ 16-82, Design Services

From: Alex Nosnik, Assistant Director, Purchasing

Date: 5/3/2016

Re: Questions & Answers

Addendum No. 1 to RFQ 16-82

The City is issuing this addendum to **RFQ 16-82** Design Services to provide answers to questions:

****PLEASE BE SURE TO ACKNOWLEDGE THIS ADDENDUM BELOW****

1. Reminder of Due Date:

- Submissions are due 5/11/16 at 11AM EST.

2. Questions and Answers:

Q. 1. Survey is not specifically requested in RFQ. Will surveying services be required or will surveys be provided for each site to the designers by the City?

A. Any necessary services, such as surveying, would be negotiated at the completion of the RFQ process and in anticipation of awarding a contract to the selected vendor for that particular project.

Q. 2. The City is considering taking on up to four (4) redesign/rehabilitation projects of athletic playing fields, parks and schoolyards. Where are these four projects located in the city?

A. These projects and locations have not yet been finalized.

Q. 3. What type of improvements are envisioned for the surrounding parks and/or schoolyards in which these fields are located?

A. These projects and scopes have not yet been finalized.

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Q. 4. Where is the first project that may start in June 2016 with construction starting as early as October 2016?

A. This project and project location has not yet been finalized.

Q. 5. Separate cost estimators are not specifically required in the RFQ. Is it acceptable for the design professionals to provide the estimates of probable construction cost?

A. Any necessary services, such as cost estimation, would be negotiated at the completion of the RFQ process and in anticipation of awarding a contract to the selected vendor for that particular project.

Q. 6. The RFQ clearly stipulates not to use 3 ring binders. What does the city advise for binding to comply with the requested criteria labeling of the spine, and easy removal and replacement of pages?

A. The City's preference is to not receive 3-ring binders, as they take up significant space in our files. That said, this is a preference on the City's part and is not a mandatory provision of the bid.

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

X

Name of Authorized Signatory

Title of Authorized Signatory